

**City of Hurstbourne Acres**

P.O. Box 24004  
Louisville KY 40224

**Steps for obtaining a Peddler/Door-to-Door ID**

1. COMPLETED application.
2. The "Intent to Hire" from the Company applicant will be employed by.
3. Application fee of \$25.00 per occurrence.
4. Proof of registration with the Louisville Metro Department of Inspections Permits and Licenses.

**DEPARTMENT INSPECTIONS, PERMITS, AND LICENSES**  
**444 South 5<sup>th</sup> Street; Suite 200**  
**Louisville, KY 40202**  
**(502) 574-3591**

5. Applicant must provide a government issued ID that shows proof of age.
6. Applicant must provide company information, including corporate name, business name and Louisville Metro **DEPARTMENT INSPECTIONS, PERMITS, AND LICENSES** permit issued to the company.

**RULES, REGULATIONS AND TERMS OF**  
**Ordinance No 7 Series 2012**

**PEDDLER/DOOR-TO-DOOR RULES AND REGULATIONS**

The application shall be made at least five (5) business days before the license is required in order to process the application and accompanying documents.

**Reasons for Denial**

1. Applications not complete will be returned to the applicant.
2. Applications found to contain false information
3. If you have been convicted, within the past 10 years, of a felony or a Registered Sex Offender or of trespassing or any offense against the person or property of another under the laws of the Commonwealth of Kentucky or any other State or Federal law of the United States,
4. The department will notify the applicant in writing of the decision to issue or deny the permit and, if denied, the reason for denial with process for appealing the denial.

**Peddling Hours/Posted Property**

1. Door to Door peddling may be conducted between the hours of 9:00 a.m. to ½ hour before sundown or 7:00 p.m. which ever comes first.
2. No business shall be conducted on Sunday or on any local, State or National Holiday.
3. It shall be unlawful for any peddler to enter upon any private premises when the same are posted with a sign stating "No Peddlers Allowed" or "No Solicitations Allowed" or other words to such effect.

**Identification**

A copy of the peddler permit issued by the city must be carried by each person peddling. Each peddler must also have a name tag visible at all times which includes their name and the name of the business for which they are peddling and contact information.

**Penalty**

Any person who violates any of the provisions of Ordinance No 7 Series 2012 may be fined not less than \$100 nor more than \$500 or imprisoned not more than 30 days, or both for each offense. Each activity in violation shall be considered a separate offense

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**PEDDLER APPLICATION**

Name of Applicant \_\_\_\_\_

Permanent Address \_\_\_\_\_

Address

City

State

Zip

Permanent Telephone # \_\_\_\_\_

Temporary Address: \_\_\_\_\_

Address

City

State

Zip

Local Telephone # \_\_\_\_\_

Date of Birth \_\_\_\_\_ Place of Birth \_\_\_\_\_

If you are not a citizen of the United States Work Authorization ID # \_\_\_\_\_

SSN# or Other Government Issued ID # \_\_\_\_\_

Height \_\_\_\_\_ Weight \_\_\_\_\_ Sex \_\_\_\_\_ Race \_\_\_\_\_

Color of Hair \_\_\_\_\_ Color of Eyes \_\_\_\_\_

Metro Louisville Permit Number \_\_\_\_\_

**COMPANY INFORMATION**

Company Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone Number \_\_\_\_\_

Kentucky Corporation # \_\_\_\_\_

Louisville Metro Revenue Commission # \_\_\_\_\_

Type of Merchandise or Service Offered for Sale \_\_\_\_\_

Area of Peddling \_\_\_\_\_

How long will you be in Hurstbourne Acres \_\_\_\_\_

In what manner will your solicitation be conducted \_\_\_\_\_

Does the applicant have any criminal convictions within the past 10 years? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please list conviction(s) and disposition(s) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Are you a registered sex offender?  
\_\_\_\_\_  
\_\_\_\_\_

I HEREBY AFFIRM THAT THE STATEMENTS CONTAINED IN THIS APPLICATION ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE. I UNDERSTAND THAT FALSIFICATION, MISREPRESENTATION OR OMISSION OF ANY INFORMATION ASKED FOR ON THIS APPLICATION WILL RESULT IN DENIAL OF MY APPLICATION. OR, IF DETECTED LATER THE INVALIDATING OF ANY ISSUED PERMIT

\_\_\_\_\_  
Applicant's signature

\_\_\_\_\_  
Date

I \_\_\_\_\_, A KENTUCKY NOTARY PUBLIC STATE

AT LARGE, FOR ACTS PERFORMED IN KENTUCKY FOR RECORDATION IN ANY STATE; MY COMMISSION EXPIRES:

\_\_\_\_\_