

CITY OF HURSTBOURNE ACRES, KENTUCKY
ORDINANCE NO. 5, SERIES 2001

CITY OF HURSTBOURNE ACRES, KENTUCKY
ORDINANCE ESTABLISHING PAY SCALE FOR NON-ELECTED OFFICES

WHEREAS, the City of HURSTBOURNE ACRES, has found it necessary to create the offices of City Clerk, City Treasurer and Police Chief, for the City of HURSTBOURNE ACRES,

WHEREAS, the City Commission deems that it is in the best interest of the citizens to create these positions for the City of HURSTBOURNE ACRES,

BE IT HEREBY ORDAINED BY THE CITY OF HURSTBOURNE ACRES:

SECTION 1: THERE IS HEREBY CREATED THE OFFICE OF:

- [A] City Clerk
- [B] City Treasurer
- [C] Police Chief

SECTION 2: THE POWERS AND DUTIES OF THE FOREGOING RESPECTIVE OFFICES ARE HEREBY ESTABLISHED AS FOLLOWS:

- [A] City Clerk: takes council meeting minutes, maintains city records and ordinances, and prepares various official notices.
- [B] City Treasurer: collects revenues, makes bank deposits and withdrawals [withdrawals made only with written authorization of the Mayor], maintains city financial records, prepares and files required federal and state reports.
- [C] Police Chief: perform all duties of a law enforcement officer, within the City of Hurstbourne Acres, including supervising any officers of lesser rank, assigned for employment as a police officer within the City.

SECTION 3: THE OATH OF OFFICE TO BE EXECUTED BY THE FOREGOING CITY CLERK, CITY TREASURER AND POLICE CHIEF SHALL BE THAT SET FORTH IN SECTION 228 OF THE CONSTITUTION OF THE COMMONWEALTH OF KENTUCKY.

SECTION 4: BEFORE ENTERING ON THE DUTIES OF THE FOREGOING OFFICES, THE CITY CLERK AND CITY TREASURER SHALL EACH EXECUTE A BOND TO THE CITY, WITH A CORPORATE SURETY AUTHORIZED AND QUALIFIED TO BECOME SURETY IN THIS STATE, IN THE AMOUNT OF:

- [A] City Clerk - \$1,000.00
- [B] City Treasurer - at a minimum, \$10,000.00, or an amount equal to the average of the greatest amount on deposit during the first three months of each calendar year.

SECTION 5: COMPENSATION FOR EACH OFFICE SHALL BE AS FOLLOWS:

- [A] City Clerk: \$ 189 .00 per MONTH.
- [B] City Treasurer: \$ 450.00 per MONTH.
- [C] Police Chief: \$ 2540 .00 per MONTH.


SECTION 6: THIS ORDINANCE WILL BE PUBLISHED IN SUMMARY FORM.

First Reading held this 13th day of Sept, 2001.

Second Reading: Adopted, enacted, approved and ordained, this 11 of Oct, 2001.

BY: 
MAYOR, CITY OF HURSTBOURNE ACRES

ATTEST:


Clerk
City of Hurstbourne Acres, Kentucky